1. **Call to Order and Welcome**
	1. Present: Donna, Karen, Melanie, Casey, Michelle, Lisa, Jan, Brittany, Susan, Alissa
	2. Absent: Tina, Sarah, Daria
	3. Quorum established and meeting called to order – 6:20pm
2. **Approval of Past Meeting Minutes**
	1. July 2020 minutes
		1. Minor changes recommended by Karen, **Brittany** to make updates
	2. **Unanimously approved**
3. **New business**
	1. Appointments
		1. Need Reimbursement/Public Relations Representatives – no leads
	2. Job descriptions
		1. Karen sent out doc with suggestions/edits
		2. Added that board members must be members of MAOT and must attend 75% of meetings
		3. Added member at large MAOT liaison to DESE (Jan’s position)
		4. **Lisa makes motion, Michelle seconds, unanimously approved**
	3. Linda Duncombe Award for Mental Health
		1. Weren’t able to get this ready for conference –
		2. **Lisa and Michelle** to work on award for next year – to present in at June meeting
		3. Award requests are sent over summer
	4. Town Halls
		1. School-based Medicaid Program – Feb 25th, 6-7:30pm
			* Open to OT, PT, and SLP – emails going out through all three associations
			* 100 max participants on zoom, free, no contact hours
			* **Jan makes motion, Susan seconds, unanimously approved**
		2. Other topics
			* OT/OTA interviewing – Lisa B
			* Future of telehealth in MA – Lisa Simonetti
			* OT Policy - Lisa/Sarah
			* Diversity/inclusion – Alissa/Sarah
			* OT/OTA Supervision – Lisa
	5. New Logo
		1. Doing release with winner
	6. Bylaws/Strategic Plan
		1. Need to review and revise
		2. **Donna and Karen** to send out email to garner interest and develop committee
	7. OT/PT/AT as vaccine providers
		1. Discussed whether MAOT wants to sign onto this letter
		2. Waiting to see letter and will continue discussion
4. **Updates**
	1. Membership update
		1. 249 OT, 20 OTA, 53 students, total 330
	2. Conference update
		1. Oct 2020
			* Conference total $2459.00
			* Profit $9566.00
		2. Oct 28, 2021
			* Consider collaborating with PT if in person
			* Camp Cody wants to donate $1500 gift cards
			* Consider for silent auction?
			* **Karen** to clarify if gift cards are for 2021 summer or 2022
	3. SIG update
		1. New SIG application - JEDI in OT education and practice – justice equity diversity and inclusion
			* Sarah McKinnon, Mandy Mack, Meredith Grinnell
			* **Michelle makes motion, Casey seconds, unanimously approved**
		2. Discussion of **Town Hall to do a SIG showcase**
		3. New SIG app – Virtual Mentoring for new OTPs and OT/OTA students
			* Colleen Muse
			* **Brittany makes motion, Lisa seconds, unanimously approved**
	4. Government Relations update
		1. Resubmimtting MH legislation
		2. Telehealth has passed
		3. OT compact is contingent on passing of continuing competency regs
		4. Need OT rep for allied health board
		5. No respondents from members for new bills/legislation – need for increased education
		6. Sarah’s IHP student interested in legislative work and creating social media content
			* Facebook, email, consider MAOT Instagram account, update webpage
	5. Social Media
		1. Melanie – can create Instagram, but hesitant because the appearance of the content is different – currently using Facebook
		2. **Melanie and Sarah** to work together on legislation content for social media
	6. Budget update
		1. On target
		2. Conference numbers need to be added/adjusted
		3. President’s Travel line- disperse to other lines?
		4. **Karen and Casey** to have separate budget meeting in Feb
5. **Next Meetings**
	1. **Donna** to send doodle poll
6. **Adjournment**
	1. **Michelle makes motion** to adjourn, **seconded by Melanie**, **unanimously approved**.