1. **Call to Order and Welcome** 
   1. Present: Donna Caira, Brittany Adams, Lisa Boyajian, Karen Hefler, Alissa Conant, Michelle Savrann, Karen Hefler, Diane Maxson, Brij Maliya, Daria Rabkin, Elizabeth Craig, Susan Krikorian
   2. Absent: Tina Champagne, Sarah McKinnon, Melanie Glynn
   3. Quorum established and meeting called to order – 6:35pm
2. **Approval of Past Meeting Minutes**
   1. October 2019 minutes
   2. Lisa makes **motion** to approve, Diane **seconds**, **unanimously approved**
3. **Updates**
   1. Board members terms/elections
      * VP and Treasurer are up for election this year – for off-setting years of 4 major elected positions (Pres, VP, treasurer, clerk)
      * Gov relations rep, reimbursement rep, PR rep, volunteer rep, and SIG coord are all up for re-appointment
      * New year begins July 1, need to do elections before then – late May/early June per Karen
   2. Boston AOTA2020
      * MAOT gets free exhibitor booth – coverage needed from Weds night through Saturday mid-afternoon
      * Elizabeth Craig very interested in assisting with booth planning
      * Giveaways – anticipating 10,000+ people
        + Boston-themed candy
        + Pens/pencils with MAOT logo
        + Susan willing to label
      * ASAP meeting
        + Goody bags for ASAP members (60 people) with Boston-themed items
   3. Fall conference
      * Friday October, 30
      * Conference committee meeting is Feb 11, 2020
      * PT conference is typically the Saturday after, but it won’t be this year so we will need to consider collaborating next year
      * Karen to send follow-up email to board to allow for input to conference committee
   4. SIG Update
      * New application for Mental Health SIG in Worcester area
      * Currently limited SIGs
      * Hoping to begin in March
      * Lisa makes **motion** to approve, **seconded** by Alissa, **new MH SIG unanimously approved**
   5. Membership Update
      * 323 active members – some pending members who haven’t renewed yet
      * Karen to send Donna blast email to remind pending members to come back
   6. Legislative Update
      * Sarah sent email with update
      * Good representation at meeting with Allied Health Board re: updating current regulations
      * MAOT sent 6 pages of recommended edits
      * Feb 27th is next meeting after reviewing edits
      * Athletic Trainer regulations – attempting to change scope of practice – want to add “illness” treatment to their regulations and change from “athletes” to “patients” – MAOT and APTA of MA are working together to submit statements about concern of infringement on scope of practice
   7. Reimbursement Update
      * Diane mentioned Concern about Allied Health Board – minimum of two vacancies since October therefore OT is not appropriately represented on the Allied Health Board - request from Diane for board to make formal communication to Division of Professional Licensure about this
        + Per Karen, Lisa has been following up on this – 2 if not 3 people have applied for the OT position and these are in process, no OTA’s have applied – requires that the person is out of work for at least one day/month
      * Diane not able to continue with appointed Reimbursement Representative role after term is complete in June
   8. Treasurer’s Report
      * No update – pending recovery from illness
   9. Social Media/Public Relations Update
      * No update
4. **Other business**
   1. Red Sox Rehabilitative Services Night August 10, 2020
      * To be posted on social media
      * Discussion about first pitch contest is happening
   2. New volunteer position – MAOT Liaison to MA Dept. of Elem. and Sec. Ed (DESE)
      * Jan Hollenbeck is offering to hold this position, new IEP form is being developed and MAOT would like to have representation
      * Tri-alliance of therapists (OT, PT, SLP) – new changes regarding Medicaid implementation in schools
      * Michelle makes **motion** to create new volunteer position, **seconded** by Susan, unanimously **approved**
   3. OT signatures on documentation
      * Many OT’s are not signing documentation correctly for the state of MA
      * Idea to have a postcard at our AOTA booth that demonstrates correct signature with credentials
      * Karen and Donna to send reminder email to MAOT membership as these regulations have been in place for 4 years
   4. Continuing Education under proposed updated regulations
      * Wording is very broad so as not to restrict many activities
      * Employer-based education will be covered under the current phrasing as well as NBCOT/AOTA courses and education
      * No implementation date currently
5. **Next Meetings**
   1. Mid-March just before AOTA
   2. May for budget and elections
   3. June to finalize budget
   4. August
   5. October before conference
   6. December to wrap-up conference
6. **Adjournment** 
   1. Michelle made **motion** to close, **seconded** by Elizabeth, **unanimously approved**. Adjourned at 7:30.