1. **Call to Order and Welcome**
	1. Present: Donna, Karen, Lisa, Susan, Daria, Alissa, Sarah, Brittany, Melanie, Jan
	2. Absent: Casey, Michelle, Eleanor, Tina
	3. Quorum established and meeting called to order – 6:pm
2. **Approval of Past Meeting Minutes**
	1. May 2020 minutes
		* Minor changes recommended by Karen, **Brittany** to make updates
	2. Melanie makes **motion** to approve, Michelle **seconds**, **unanimously approved**
3. **New business**
	1. Election results
		* Tina Champagne – Vice President
		* Casey Morle - Treasurer
	2. Appointments-Government Relations/SIG/Vounteer Representative
		* Sarah McKinnon – remains as Gov Relations
			+ **Unanimously approved**
		* Susan Krikorian - remains on as SIG Rep
			+ **Unanimously approved**
		* Daria Rabkin - remains on as Volunteer Rep
			+ **Unanimously approved**
	3. Certificate of appreciation to Ellie (12 years) and Diane
		* **Donna** to send, waiting to find out how long Diane served for (**Karen** to ask Diane)
	4. Job descriptions
		* **Karen** to send out to board for final board approval
	5. Town Halls
		* Topics
			+ OT/OTA interviewing techniques – could draw new grads
			+ Reopening in Massachusetts
			+ Future of Telehealth in Massachusetts
			+ OT Policy with Lisa Simonetti and Sarah McKinnon
			+ Diversity, Equity, and Inclusion (Melissa Tilton)
			+ Supervision How To’s
			+ School-opening Session
			+ Emerging practice areas
		* Use zoom for town halls, 1-hour sessions, interactive sessions where members and paying non-members can share/network/discuss important topics
		* Discussion about offering contact unit for Town Hall meetings by including simple objectives
		* Non-members – charge $20 with contact hour for each town hall
		* **Lisa** makes motion, **Melanie** seconds, **unanimously approved**
		* **Karen** to send topic list out that board can add to – would like to get 4 or 5 done by September
	6. Linda Duncombe scholarship donation/administration
		* Setting up scholarship in her name – targeted toward increasing student involvement in MAOT – discussion of whether MAOT wants to be in the business of administering scholarships, especially if this is only for a BU student
			+ MAOT sending $100 for BU scholarship
		* Michelle presented idea of MAOT beginning new Linda Duncombe award in Mental Health
			+ **Lisa and Michelle** to create criteria for this award so that it can be awarded at conference in October
	7. Therapists Without Borders request
		* Request to share info about TWB 5K fundraiser via email blast to membership
		* **Karen and Donna** to send email to membership
	8. Logo
		* Logo contest open to ALL
		* Submit by October 1st, board narrows down options, membership will vote on a winner
		* Can win one year free membership or full conference registration
		* “When you submit your logo, must submit meaning behind your logo, how it embodies OT, and ties into MAOT Mission”
			+ MAOT mission NOT currently on website, **Donna and Karen** to locate and update website
		* Membership will vote for winner
		* Logo will be revealed at conference!
	9. Bylaws and Strategic Plan
		* Needs to be revisited, deferred until next meeting
4. **Updates**
	1. Need Reimbursement/Public Relations Representatives
		* Lauren Reed (BPS) emailed with interest in volunteer rep – **Karen** to send Lauren’s email to membership for review and consideration, **Karen** will also reach out to see if she might be interested in PR Rep instead
		* Need reimbursement rep – no interest, but a lot of emails coming in related to this – Karen to reach out to Diane to see if she can assist until we fill the position
			+ Discussed updating role of Reimbursement Rep who could seek out a specific contact person with most common reimbursement companies in order to get easy and accurate answers to questions
	2. Membership-
		* 348 members
			+ 450 would be 5% of licensed practitioners
			+ **Karen** to reach out to Frank, Chuck, or Deb Slater to see if we can get AOTA MA Member list to improve marketing
			+ State licensure list is just home addresses and phone numbers, but not emails
		* 27 new “free” memberships
			+ This ends Sept 15th
			+ MAOT to send reminder email on Sept 1st to remind these members to continue their memberships
			+ Daria recommends reaching out to new “free” members to seek information about what their motivation was to join – **Donna** to send list to **Daria**
	3. Conference update
		* Plan for virtual
		* **Karen** working on setting up zoom account
		* Committee meeting July 15th
		* Hotel wants to know if we want to hold date for 2021 – can hold the date without any deposit needed
			+ **Donna** to hold date – Oct 29, 2021
		* Released from commitment at hotel for Oct 2020 without any financial repercussions
		* PT interested in collaborating for next year’s conference because MAOT is Friday and they are Saturday
	4. SIG update
		* Proposals being submitted to hold SIG meetings at conference
		* Heard from Mary Jo Wagner – has a powerpoint set up, not sure if she should be doing something during conference or wait until later – attendance wasn’t good in the past but SIG attendance has been better since going virtual
	5. Government Relations update
		* Brittany and Sarah put out telehealth survey – 177 respondents
		* Using information to draft letters with specific data
		* **Karen** to send out data to board via email
		* Telehealth legislation passed senate unanimously – no bill specifically for House at this time, encouraged to reach out to reps to push anything related to telehealth
		* OT Compact – no updates currently
		* Lisa Simonetti – found loophole in some regs that will help us with mental health coverage – OT is listed as a provider that needs to be on the team and should be reimbursed
		* Licensure regs passed, but has not been published online yet – once published, **MAOT** will do a blast to members
		* PT and OT have been writing letters about change in AT Regs – clients to patients, expanding scope from temp splinting to splinting and bracing – AT regs did not pass, PT and OT did
	6. Budget
		* No update – Casey unable to make meeting
	7. Public relations
		* Infographic - do email blast - what has MAOT done during this pandemic
			+ town halls
			+ offered free memberships
			+ SIG groups move virtual
5. **Next Meetings**
	1. August
	2. October before conference
	3. December to wrap-up conference
6. **Adjournment**
	1. **Michelle makes motion** to adjourn, **seconded by Jan**, **unanimously approved**.